



GRIFFITH UNIVERSITY
ANNUAL REPORT FOR 1974

Griffith University—Annual Report—1974

Report of the Council of Griffith University—1974

PRESENTED TO PARLIAMENT BY COMMAND

TO HIS EXCELLENCY THE GOVERNOR IN COUNCIL

May it please Your Excellency,

I have the honour to present to you, on behalf of the first Council of Griffith University, the Annual Report of the University for 1974.

SIR THEODOR BRAY, C.B.E.,
Chancellor.

July, 1975

1.0 INTRODUCTION

1.1 During 1974, the Griffith University Council and staff of the University increased the tempo and scope of academic planning, staff recruitment, and building construction so as to be in a position to commence teaching the University's first intake of undergraduate students in March, 1975.

1.2 Griffith University was created when assent was given to the Griffith University Act on 30th September, 1971: Planning for and establishment of the University was conducted throughout 1971 by the Interim Council and, since 30th September, 1971, has been conducted by the first Council. Annual reports covering the years 1971, 1972 and 1973 have been presented to Parliament.

1.3 The Annual Reports for the years 1971 and 1972 set out the decisions on organisational and physical planning which had been taken by the Interim and first Councils. The 1973 Annual Report reflected the fact that the arrival of the four Chairmen of Schools enabled academic planning to begin in earnest and the University's general programmes of teaching and research to be drawn up.

1.4 The University's primary orientation in 1974 was to the acceptance of its first intake of students in 1975. This Annual Report will, as a consequence, reflect the efforts of staff in detailed course planning and design, in student and staff recruitment, and in the construction and equipping of the University's permanent buildings during 1974.

2.0 THE COUNCIL

2.1 The first Council of the University, constituted on 30th September, 1971, continued in office throughout 1974. The members of the first Council during the year were:—

- Sir THEODOR BRAY, C.B.E. (Chairman),
Director, Queensland Newspapers Ltd.
- Mr L. W. H. BUTTS, C.B.E. (Vice-Chairman),
Solicitor
- Mrs G. M. BUDTZ-OLSEN, B.A., U.E.D.,
Principal, Women's College, University of Queensland
- Mr J. A. R. EGERTON,
President, Queensland Trades and Labour Council
- Professor S. LIPTON, M.Sc., F.B.C.S.,
Professor of Statistics, University of Queensland
- Professor P. MASON, M.Sc., Ph.D., F.I.P.,
Professor of Physics, Macquarie University
- Professor C. F. PRESLEY, B.A., B.Litt.,
Chairman, School of Humanities, Griffith University

ERRATUM

The following name should be added to the list of members of the first Council:—

- Mr. N. M. Gow, B.App.Sc., F.R.A.C.I., F.A.I.F.S.T.,
F.A.I.M.,
Company Director

- Mr S. SCHUBERT, B.E. (Hons), B.A., Grad.Dip.Bus.
Admin., F.I.E.(Aust), F.A.S.C.E., F.A.I.M.,
Deputy Co-ordinator-General, Department of the
Co-ordinator-General of Public Works
- Mr J. A. SEWELL, I.S.O., A.A.S.A., A.C.I.S., F.I.M.A.,
Auditor-General for Queensland
- Emeritus Professor F. J. WILLETT, D.S.C., M.A.,
M.B.A., Hon. LL.D.,
Vice-Chancellor, Griffith University
- Mr W. Wood, M.A., B.Ed., F.A.C.E., M.A.Ps.S.,
Chairman, Board of Advanced Education, Queens-
land.

2.2 The first Council is required to take action during 1975 to constitute the full Council of the University which will consist of appointees of the Governor-in-Council and members elected by staff, students and convocation.

3.0 PRINCIPAL OFFICERS OF THE UNIVERSITY

3.1 The principal officers of the University during 1974 were as follows:—

Vice-Chancellor

Emeritus Professor F. J. WILLETT, D.S.C., M.A.,
Camb., M.B.A., Hon. LL.D., Melb.

Executive Officers

- Mr. A. G. COLE, F.I.E. Aust., Site and Buildings
Manager.
- Professor R. D. GUTHRIE, Ph.D., D.Sc., Lond., Chair-
man, School of Science.
- Professor Ho PENG YOKE, M.Sc., Ph.D., Malaya,
D.Sc., Sing., F.I.P., Chairman, School of Modern
Asian Studies.
- Mr. S. B. PAGE, B.A., Syd., University Librarian.
- Professor C. F. PRESLEY, B.A., Wales, B.Litt., Oxon.,
Chairman, School of Humanities.
- Professor C. W. ROSE, B.Sc., B.E., Syd., Ph.D.,
Lond., F.I.P., Chairman, School of Australian
Environmental Studies.
- Mr. K. SEE, B.Com., Qld, Business Manager.
- Mr. J. TOPLEY, B.Ed., Qld, Registrar.

4.0 BUILDINGS AND SITE DEVELOPMENT

4.1 Construction of all the major building projects which had commenced in 1973, continued through the very difficult building conditions experienced in 1974. The Science building was the first to be occupied when the School of Science moved to the site in early November, 1974. This early takeover of the building enabled equipment to be installed and tested, experiments to be tried and essential stores to be accumulated.

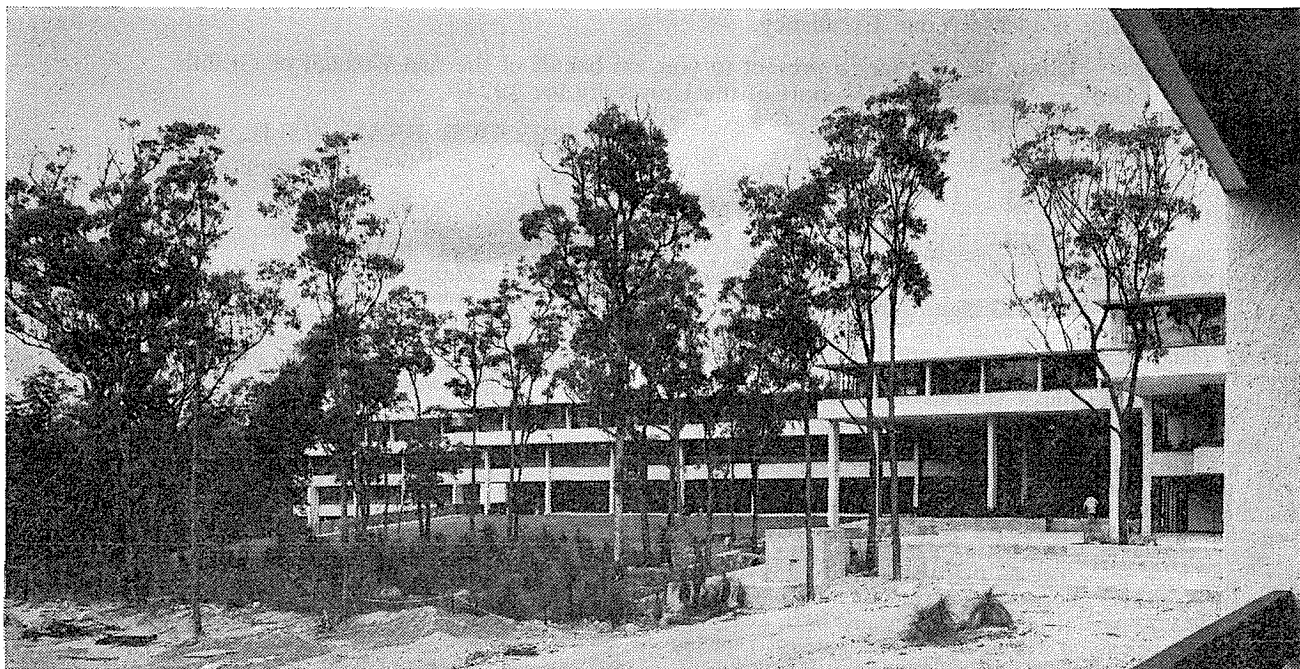
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4.2 The University House building was partially occupied in late December and the remainder, which consists of the Commercial Centre, will be available for final fitting by tenants in January 1975.

4.3 Completion of the major linked complex of the Library-Humanities building was delayed by the financial difficulties experienced by the builder, K. D. Morris & Sons Pty. Ltd. Arrangements made by University staff and the architect minimised these delays. At the time of reporting, both buildings were expected to be occupied for the commencement of teaching in March, 1975.

4.4 Despite the provision of supplementary capital funds by the Australian Government, rapidly escalating building costs delayed the commencement of construction of the large lecture theatre.

4.5 Preliminary planning commenced on two of the major building projects proposed for the 1976-8 triennium. These buildings are for the Schools of Science (Stage 2) and Australian Environmental Studies, and are to contain laboratory areas urgently required in 1977.



The Humanities building, designed by Mr. Robin Gibson, Architect, and constructed by K. D. Morris & Sons Pty. Ltd. at a total cost of \$3.9m.

5.0 STUDENTS

5.1 In 1974, the University invited applications for admission to undergraduate courses commencing in 1975.

5.2 From April to September, 1974, Executive Officers of the University and members of the faculty staff were actively engaged in informing secondary school students of the alternative tertiary education experience which would be available at Griffith University. Visits were made to every secondary school in the Brisbane metropolitan area and to many others in country areas to Rockhampton in the north, the Gold Coast in the south, and to Roma in the west. Information given during visits was supplemented by the publication of a brochure circulated to all Queensland secondary schools and schools in nearby northern New South Wales and the Northern Territory, providing details of the courses to be offered by the four Griffith Schools.

5.3 Many groups of secondary school students accepted the University's invitation to visit the site and to speak to faculty staff personally. The largest of these group visits occurred in the last week of November when over 800 students from various Brisbane schools were shown around the campus and met the Vice-Chancellor and teaching staff.

5.4 In June, the Council resolved that for the 1975 intake, students whose results placed them in the top 45 per cent. of the Queensland State "Order-of-Merit" list should be deemed to have "qualified to matriculate" status to the University. Advertisements inviting applications for entry to Griffith University in the categories of standard, deferred, and special admissions (mature-age applicants) were published in the press in September. By the closing date of 31st October, a total of 2,500 applications in all categories had been received for the 428 available places.

5.5 A total of twenty out of thirty-two deferred entry applicants who had been offered places in 1973 confirmed acceptance. In the mature-age category, offers were made to thirty-nine full-time applicants in the four Schools and to thirty-six part-time applicants for courses in the Schools of Humanities and Modern Asian Studies. Of these, thirty-three full-time and thirty-two part-time offers were accepted. In the final week in December, the first round of offers in the standard admissions category went out to 460 applicants. It was expected that by early February, 1975, all available places would have been filled.

5.6 The University accepted a small number of post-graduate students in 1973 and for 1974, it was allocated one Commonwealth Postgraduate Research Award. This award was taken up by Mr. D. R. Fraser for research towards the degree of Doctor of Philosophy in the School of Humanities. To foster postgraduate research within the University, the University has decided to allocate some of its resources to establish six Griffith University Postgraduate Research Scholarships tenable in 1975. These scholarships will have benefits and conditions identical to those offered by the Commonwealth Postgraduate Research Awards.

6.0 SCHOOLS

6.1 The first four Chairmen of Schools took up their appointments in early 1973 and for the remainder of that year were engaged in outlining broad academic programmes and in recruiting faculty and general staff to their Schools. Staff who had been recruited in late 1973 and early 1974 took up their appointments progressively throughout the year, so that the number of staff in the four Schools increased from ten at 31st December, 1973, to fifty-three at 31st December, 1974.

6.2 During the year, the staff of the Schools were deeply involved with detailed planning of the Foundation Year Courses, the organisation of teaching teams, the equipping of laboratories and student recruitment. In addition faculty staff managed to pursue their research interests; this work is reflected in the publications listed in section 11 of this report.

The School of Australian Environmental Studies

6.3 At the end of 1973, the number of staff members in the School totalled three—Professor C. W. Rose, Chairman and Foundation Professor, Ms E. Birk, Research Assistant, and Mrs. R. Forrest, Secretary. During the year, a further eleven staff members joined the School. New faculty staff in the area of Applied Ecology and Resource Management are Dr. P. R. Stevens, Senior Lecturer, from the Australian National University, and Dr. M. Sabath, Lecturer, from Indiana, U.S.A. Professor A. A. Brownlea, whose fields of interest are Human Ecology, Community Geography and Environmental Health, is the other Foundation Professor in the School. Other lecturers to join the School are Dr. J. S. Ward in Urban Ecology, whose training was in Canada, U.K. and U.S.A., Dr. A. Dobson in Applied Mathematics, from the James Cook University, North Queensland, and Mr. D. E. Abel, in Computing, from the C.S.I.R.O.

6.4 The School had two postgraduate students during 1974 and from the flow of applications received for undergraduate admission, expects that it will have no problems in filling its quota of 110 undergraduate students in 1975.

6.5 During October, the University decided to commence planning for a building for the School. Mr. John Simpson of the architectural firm John Andrews International Pty. Ltd. was appointed as architect for the project and began preliminary planning work with members of the School.

6.6 The School's teaching programme envisages that during 1975, the School of Australian Environmental Studies will teach seven modules, which are a combination of the Foundation and Supporting Courses. The three modules which will be covered in the first semester are: Man and Environment; the Earth Machine; the Ecosystem and Populations. The remaining four modules: Regional Systems Rural; Regional Systems Industrial; Regional Systems Urban; Systems Modelling Project—will be covered in the second semester.

6.7 The School was successful in attracting research funds from a number of outside sources. A research grant from the C.S.I.R.O. allowed the employment of Mr. J. R. Forth, Research Hydrologist on an investigation of the "Ground Water Hydrology of the Cooloola Sand Mass and Noosa River Catchment." The Australian Research Grants Committee has awarded a grant to a team of researchers in the School to evaluate the environmental bases and human consequences of land use controls based on soil erosion legislation. It covers a case study in the erosion districts of the Darling Downs. Professor Brownlea was awarded a grant by Australian Frontier to study the quality of health care in isolated communities.

The School of Humanities

6.8 During the latter half of 1974, four faculty staff arrived to take up their appointments—Dr. Colin Crisp, whose fields are Literature and Communications and the Media, from the Australian National University; Dr. David Saunders, whose fields are Comparative Literature and Italian Studies, from the University of Queensland; Mr. John Hutchinson and Dr. David de Giustino, both historians—the former from Scotland and the latter from the University of Auckland. The School Administrator, Ms P. Noad, joined the staff in August. Three additional faculty appointments were made for 1975. Dr. Max Marwick, Senior Lecturer, formerly Professor of Sociology at the University of Stirling; Mr. Jonathan Dawson, Lecturer, formerly Lecturer in charge of the Communications course at the Canberra College of Advanced Education; and Mr. David Jones, Senior Lecturer, who is at present completing his Doctor of Philosophy Degree in Communications Research at Stanford University. Mr. Jones

lectured on film at La Trobe University for three years. The School also plans to appoint two Teaching Fellows early in 1975.

6.9 With the arrival of four faculty staff, most of the spring semester was devoted to planning the first-year courses to be offered by the School. The proposed courses were approved by the Academic Committee in late October, and the School Planning Committee then turned its attention to the second-year courses. The nuclei of six separate teaching teams have been established, and will continue to meet during 1975 until teaching plans are finalised. The demand for student places, both undergraduate and postgraduate, has been high.

6.10 Professor Presley and the Vice-Chancellor have succeeded in attracting substantial donations for the establishment of a creative arts workshop.

6.11 The Language Centre of the University will be attached to the School of Humanities for administrative purposes, and arrangements are under way to install equipment which will provide the Centre with one 21 booth and one 12 booth laboratory. The School has also finalised plans to purchase film and television equipment for use in the Communication and the Media concentration.

6.12 Concentration on teaching planning left Humanities staff with limited opportunity for research in 1974. Staff attended some conferences and workshops during the year, the chief of these being the Australian Universities Language and Literature Association Congress in Sydney. Staff of the School also served as members of a number of community committees.

The School of Modern Asian Studies

6.13 The School of Modern Asian Studies welcomed four new faculty staff in 1974—Mr. Colin Brown in February, Dr. Edmund Fung and Mrs. Margaret Bocquet-Siek in July and Mr. R. D. Walton in December. 1974 also saw the formation of the first-year undergraduate course teaching team and the acceptance by Academic Committee of the detailed Foundation Course structure prepared by the School under the guidance of Foundation Professor Colin Mackerras. The thematic planning for the second- and third-year courses was completed and the detailed course structure will be finalised by mid-1975.

6.14 The School was very pleased with the number and quality of applications it has received for undergraduate admission in 1975. The School believes this is in part attributable to the highly successful programme of school visits in which members of the staff were engaged during 1974. The School was pleased to see that three of five deferred students from 1973 wished to commence study in 1975.

6.15 During the year, the School Chairman, Professor Ho Peng Yoke was very active and successful in his search for possibilities for the School's undergraduate students to visit the Asian countries covered as study areas in degree courses. Professor Ho was awarded an Australian Research Grants Committee grant to complete his study, in association with Dr. Joseph Needham, of the History of Gunpowder. Members of the School gave a number of public lectures during the year and served on Subject Advisory Committees of the Board of Secondary School Studies.

The School of Science

6.16 Significant developments took place in the School of Science during 1974. The faculty staff that formed the first-year teaching teams arrived from May onwards, and these staff spent most of their time preparing the outline of plans for the "Foundations of Science", "Mathematics", and "Science, Technology and Society" courses, which were accepted by the Academic Committee in October. The general design of the Main Study Courses was much discussed. The faculty staff took part both in the University's programme of general school visits and in separate visits to talk to Science teachers and students. The School was very pleased with the demand shown by students for places in 1975.

6.17 The most important event of the year was the occupation of Stage 1 of the Science building on November 8. Very limited funds were made available to the University for providing equipment, and this has led to problems in the physical establishment of the School. In general, research work will suffer, but there is every determination to minimise the impact of these decisions about equipment funding.

6.18 The research activities of the School continued during 1974 using facilities generously provided at the University of Queensland (Chemistry, Biochemistry, and Physics Departments), and at the Queensland Institute of Technology. Two research grants were awarded to Professor Guthrie: "Oligosaccharide Synthesis on Solid Supports" (Australian Research Grants Committee) and "Amino-Glycoside Antibiotics" (Schering Corporation); and one to Professor Segall "High Strength, High Conductivity Alloys" (Electrical Research Board). During 1974, the Australian Research Grants Committee announced the award of new grants for 1975 to Drs. Doddrell, Holmes and Ronayne. The research potential of the School took a major step forward when the University agreed to the purchase of a Bruker HX-90 Nuclear Magnetic Resonance Spectrometer.

6.19 The programme of recruitment of staff, both general and faculty, for 1975 and 1976 appointments was carried on throughout the year. Staff of the School were also active as office holders of scientific and professional institutes, and served on Subject Advisory Committees of the Board of Secondary School Studies. Members of staff attended and participated in a number of conferences and forums throughout the year.

7.0 CENTRE FOR THE ADVANCEMENT OF LEARNING AND TEACHING

7.1 The Centre commenced operation with the arrival of the Director, Dr. R. A. Ross, from the British Open University in mid-July. Mr. R. C. Landbeck, from Chelsea College, University of London, and Ms. O. D. Zuber, from the University of Queensland, had joined the Centre as Senior Lecturer and Lecturer respectively by the end of the year. Supporting staff in the audio-visual field have been appointed and will join the Centre early in 1975.

7.2 The activities of the Centre have included advisory work with the Schools on course planning, assistance in policy formulation especially with respect to assessment, the co-ordination of audio-visual equipment and establishing contacts outside Griffith University. By far the major part of the Centre's efforts has been in course planning. As planning progressed, specific assistance was possible, for example, in the design of laboratory notes, student handouts, seminar programmes and assessment procedures. Later assistance will be given in the detailed design of assessment items, evaluation programmes, and grading procedures. The Centre has endeavoured to make a contribution in all Schools and this has led to the staff of the Centre having a wide picture of the academic programme of the University.

7.3 This perspective has proved useful to the staff in their participation during the year on working parties and committees which were involved in University policy formulation. Also, as part of its duty to keep itself, and the University, informed on educational developments, the Centre for the Advancement of Learning and Teaching has established contact with similar groups throughout Australia. The Centre plans to offer an audio-visual software production and hardware maintenance service from the start of 1975.

8.0 THE LIBRARY

8.1 The University Library continued its acquisitions programme for 1974 with substantial acceleration in the second half of the year, as faculty staff began to take up their appointments and to plan the Foundation Courses. The bookstock by the end of the year reached 26,500 with a further 5,000 books on order at that time. In addition, subscriptions to 700 periodicals and other serial publications were placed, including a selection of bibliographic aids and current awareness publications. A start was also made on the acquisition of audio-visual materials in wide variety.

8.2 One notable University policy decision was to provide for members of the community to use the Library. A variety of services will be offered to people living and working in the neighbourhood of the University.

9.0 THE GENERAL DIVISIONS

9.1 The large growth in the number of both faculty and general staff in early 1974 was such that the Secretariat and Student Affairs Division, Business Management Division, Vice-Chancellor's Office and the Schools were forced to leave the rented accommodation at Toowong and to move to new rented accommodation at 200 Evans Road, North Salisbury, close to the University site at Nathan and to the Library Division at Precision Street, Salisbury.

9.2 The Secretariat and Student Affairs Division was particularly active in 1974 in staff and student recruitment and in supporting the University's policy-making Council and Committees. Business Management Division with a substantial increase in staff numbers, was able to take more of the work load in purchasing, payment of accounts, and stores which had been borne by the University of Queensland. The Site and Buildings Division was primarily engaged in supervising the construction of buildings for occupation in late 1974 or early 1975 and in the commencement of landscaping projects.

10.0 BENEFACTIONS

10.1 The Council wishes to gratefully acknowledge the many benefactions made to the University during the year. A list of major donations is shown below.

The Japan Foundation donated 166 books to the University. These are valuable standard reference books and include encyclopaedias, dictionaries and works on Japanese language, literature, history and culture. The Foundation also agreed to consider sponsoring either a Japanese Professor or a Japanese language teacher to teach in Griffith University during 1976.

The Ian Potter Foundation offered a grant of \$5,500 towards the capital cost of a creative arts workshop, subject to sufficient funds being attained to make it a viable building.

The Library received a collection of 450 books on a wide range of subjects principally in the Humanities from Mrs. H. Hartley, of Mt. Gravatt.

A donor wishing to preserve strict anonymity offered to give \$5,000 towards the cost of building the creative arts workshop.

The School of Modern Asian Studies received a gift of the full set of back issues of the Journal of the Institute of Chinese Studies of the Chinese University of Hong Kong.

Signor Luigi Fulvi, the Italian Consul in Brisbane, presented a gift of valuable reference books.

The Daito Bunka University of Japan donated 100 books.

The French Embassy donated 28 short films dealing with French life, customs and achievements.



The Science building, which was occupied by the School of Science in November, 1974. The building was designed by Mr. Blair Wilson, Architect, and constructed by Allen Constructions Pty. Ltd. at a total cost of \$1.4m.

11.0 PUBLICATIONS

11.1 Publications of members of Griffith University's staff during 1974 are listed below.

School of Australian Environmental Studies

- ABEL, D. E., CUNNINGHAM, R. B. and KIRTON, C. (1974) Developments in Field Experiment, Design and Analysis. *Making Effective Use of Computing Resources*. Commonwealth Bureau of Pastures and Field Crops, Bulletin 50.
- ABEL, D. E. (1974) Large Scale Simulation of an Ecosystem. *Symposium on Statistical Computing*. The Statistical Society of Australia (N.S.W. Branch).
- BROWNLEA, A. A. (1974) The Hospital—a human ecosystematic view. *Hospital and Health* 4 (5) 5-14.
- BROWNLEA, A. A. (1974) Population Education in the Australian Context, ch. 8, pp 76-92 in COCHRANE, R. H. *Family Planning, Population Education Issues in Australia*. A.N.Z.
- BROWNLEA, A. A. (1974) The Offensive Community. *Man-Environment Systems*.
- BROWNLEA, A. A. (1974) Aspects of Environmental Legislation in Australia. *Man-Environment Systems*.
- BROWNLEA, A. A. (1974) The Offensive Community. *Ekistics*.
- OVINGTON, J. D., GROVES, K. W., STEVENS, P. R. and TANTON, M. T. (1974) Changing scenic values and tourist carrying capacity of national parks—an Australian example. *Landscape Planning* 1, 35-50.
- REEVES, C. W., SEKAVS, E. K. and ABEL, D. E. (1974) A Computer Model Simulating Extensive Beef Cattle Production Systems. *Bureau of Agricultural Economics, Canberra*. Occasional Paper No. 21.
- ROSE, C. W., BEGG, J. E. and TORSSELL, B. W. R. (1974) Townsville Stylo *Stylosanthes humilis* H.B.K. ch. 8 in MONTEITH, J. L. ed. *Vegetation and the Atmosphere*. Academic Press, London.
- ROSE, C. W. (1974) The role of modelling and field experiments in understanding complex systems. *Commonwealth Bureau of Pastures and Field Crops*. Bulletin.
- ROSE, C. W., and MILLINGTON, R. J. (1974) Simulation in the soil-plant-atmosphere continuum. ch 11 in RUSSELL, J. S. and GREACEN, E. L. *Australian Society of Soil Science*. Monograph.
- SABATH, M. D. (1974) Niche breadth and genetic variability in sympatric natural populations of drosophilid flies. *American Naturalist* 108; 533-540.

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STEVENS, P. R. (1974) Agroforestry—forest management to conserve soil fertility. *Australian Soil Science Conference*, Melbourne.

STEVENS, P. R. and BANKS, J. C. G. (1974) Mining sand and topsoil in the Tuggeranong Valley: some ecological considerations. *Report to the National Capital Development Commission* pp. 1-23.

STEVENS, P. R. (1974) Forest Management and the Environment. *Proceedings of the Hoo-Hoo Convention, Broadbeach*.

WARD, J. S. (1974) The Environment of Alcoholism in Australia. *Australian Journal of Alcoholism and Drug Dependence*.

WARD, J. S. (1974) ADPAQ: New look at alcohol and drugs. *Drug Education Newsletter*, Qld. Health Education Council.

School of Humanities

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12.0 STAFF STATISTICS

Division	As at 31-12-73	As at 31-12-74
Secretariat and Student Affairs	10	16
Business Management	5	11
Site and Buildings	11	14
Library	10	22
School of Australian Environmental Studies	3	14
School of Science	3	22
School of Humanities	3	10
School of Modern Asian Studies ..	1	7
Vice-Chancellor's Office and Centre for the Advancement of Learning and Teaching	2	6

TOTAL STAFF as at 31-12-73— 48

TOTAL STAFF as at 31-12-74—122

13.0 FINANCIAL STATEMENTS

SUMMARY—ALL FUNDS—1974

	1973		1974	
	\$	\$	\$	\$
OPENING BALANCES—				
General Fund	20,540		75,453	
Capital Fund	111,014		99,202	
Other Funds	7,046		62,264	
Suspense	<i>Dr.</i> 578		*124,817	
		138,022		361,736
RECEIPTS—				
General Fund	575,636		1,220,812	
Capital Fund	1,428,208		4,640,549	
Other Funds	151,379		223,863	
Suspense (Excess over Payments) ..	*125,395		..	
		2,280,618		6,085,224
PAYMENTS—				
General Fund	520,723		1,212,636	
Capital Fund	1,434,196		4,015,336	
Other Funds	101,985		37,337	
Suspense (Excess over Receipts)		*186,392	
		2,056,904		5,451,701
BALANCES—31ST DECEMBER—				
General Fund	75,453		83,629	
Capital Fund	99,202		724,415	
Other Funds	62,264		248,790	
Suspense	*124,817		<i>Dr.</i> 61,575	
		361,736		995,259

Balances held as follows:—						\$
Investments						1,150,000
Bank Accounts						<i>Dr.</i> 154,741
						<u>\$995,259</u>

* On 31st December, 1973, an amount of \$158,429 was received as an advance on account of 1974 Recurrent Grants—Australian Government and is included in these figures.

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER, 1974

		GENERAL FUND			
1973				1974	
\$		\$		\$	\$
20,540	THE BALANCE AT 1st JANUARY WAS				75,453
	RECEIPTS FOR THE YEAR COMPRISED—				
	Endowment and Grants—				
372,870	Queensland Government				
202,000	Australian Government			1,215,000	
130	Student Fees				
1,848	Other			35,050	
				<u>1,250,050</u>	
Cr. 1,212	<i>Less</i> Investment Income transferred to University Fund			29,238	
575,636	Total Receipts			1,220,812	
	PAYMENTS WERE MADE ON ACCOUNT OF—				
	Academic Activities—				
107,351	Teaching and Research (Note 1)	413,348			
8,373	Research Only (Note 2)	30,952		444,300	
	Academic Services—				
127,753	Libraries (Note 3)	299,688			
—	Other (Note 4)	23,242		322,930	
	General University Services—				
159,840	Administration (Note 5)	265,139			
60,086	Overheads (Note 6)	78,010			
57,320	Buildings and Grounds (Note 7)	102,257		445,406	
520,723	Total Payments			1,212,636	
54,913	RESULTING IN AN EXCESS OF RECEIPTS OVER				
	PAYMENTS OF				8,176
54,913	LEAVING A BALANCE AT 31st DECEMBER OF				83,629

	1973	1974
	\$	\$
Note 1—Academic Activities—Teaching and Research—		
Salaries	74,870	323,570
Superannuation and pensions	6,756	29,162
Payroll tax and workers' compensation insurance	2,891	16,711
Maintenance	2,553	11,632
Conference and study leave grants	2,244	6,542
New appointment expenses	18,037	25,731
	<u>\$107,351</u>	<u>\$413,348</u>
Note 2—Academic Activities—Research Only—		
Salaries	6,319	18,648
Payroll tax and workers' compensation insurance	200	869
Maintenance	396	5,742
Equipment	512	1,797
Conference and study leave grants	146	3,896
New appointment expenses	800	..
	<u>\$8,373</u>	<u>\$30,952</u>
Note 3—Academic Services—Libraries—		
Salaries	44,139	126,644
Superannuation and pensions	2,568	6,197
Payroll tax and workers' compensation insurance	1,706	6,461
Purchase of books, etc.	76,468	152,415
Maintenance	1,843	5,378
Equipment
Travel	818	689
New appointment expenses	211	1,904
	<u>\$127,753</u>	<u>\$299,688</u>

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER, 1974—continued

GENERAL FUND—continued

	1973 \$	1974 \$
Note 4—Academic Services—Other—Centre for the Advancement of Learning and Teaching—		
Salaries	15,551
Superannuation and pensions	1,347
Payroll tax and workers' compensation insurance	827
Maintenance	623
Travel	265
New appointment expenses	4,629
	<u>..</u>	<u>\$23,242</u>
Note 5—General University Services—Administration—		
Salaries	122,003	212,079
Superannuation and pensions	7,977	13,616
Payroll tax and workers' compensation insurance	4,608	10,713
Maintenance	9,136	14,678
Computing	5,000
Equipment	12,162	2,418
Travel	2,886	3,689
New appointment expenses	65	1,274
Staff development	1,003	1,672
	<u>\$159,840</u>	<u>\$265,139</u>
Note 6—General University Services—Overheads—		
Postage and telephone	8,846	10,190
Advertising	4,096	12,396
Insurance	1,372	4,906
Contributions and subscriptions to other organisations	1,087	1,452
Furniture	2,632	77
Power, lighting and heating	1,958	7,420
Printing and stationery	2,305	6,041
Consultants fees	626	..
Association of Commonwealth Universities conference representation	5,500	..
Expenses of China delegation	3,544	..
Rentals of premises	20,449	17,282
Audit and accounting fees	1,120	2,580
Legal expenses	63	441
Community relations and official visitors expenses	4,898	13,437
Expenses of Council	1,590	1,788
	<u>\$60,086</u>	<u>\$78,010</u>
Note 7—General University Services—Buildings and Grounds—		
Salaries	38,321	66,014
Superannuation and pensions	1,974	2,633
Payroll tax and workers' compensation insurance	1,292	3,309
Materials, equipment and contracts—		
Building, planning and maintenance	8,593	12,865
Maintenance of grounds	1,000	7,467
Cleaning and caretaking	3,924	8,998
New appointment expenses	1,394	14
Travel	822	957
	<u>\$57,320</u>	<u>\$102,257</u>

CAPITAL FUND

	Balance 1-1-74 \$	Receipts \$	Payments \$	Balance 31-12-74 \$
Capital Grants—Buildings and equipment	*99,202	4,640,549	4,015,336	724,415
Total—Capital Fund	<u>\$99,202</u>	<u>\$4,640,549</u>	<u>\$4,015,336</u>	<u>\$724,415</u>

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st DECEMBER, 1974—*continued*

OTHER FUNDS

Special Research Funds—

Australian Research Grants Committee	6,364	6,610	<i>Dr.</i> 246
Commonwealth Scientific and Industrial Research Organisation	9,075	5,843	3,232
Electrical Research Board	250	..	250
Institute of Applied Social Research	10,000	6,119	3,881
International Sugar Foundation	128	<i>Dr.</i> 128
National Health and Medical Research Council	275	123	152
Schering Corporation	1,752	502	1,250
	<u>1,752</u>	<u>25,964</u>	<u>19,325</u>
			<u>8,391</u>

Other Special Funds—

Income earned on Capital Funds	*5,824	70,662	..	76,486
Library Special Purpose Fund	2,858	..	2,858
Commonwealth Post Graduate Research Scholarships	1,000	106	894
University Fund	4,148	26,843	..	30,991
Creative Arts Workshop	11,475	..	11,475
Comalco Donation—Science	2,000	2,233	..	4,233
Hancock Bros. Pty. Ltd. Fund	30,000	62,268	..	92,268
	<u>41,972</u>	<u>177,339</u>	<u>106</u>	<u>219,205</u>

Deposit Fund	18,540	20,560	17,906	21,194
Total—Other Funds	\$62,264	\$223,863	\$37,337	\$248,790

* Income earned on Capital Funds previously shown under Capital Fund heading, now shown under Other Special Funds.

I certify that, to the best of my knowledge and belief, the foregoing statements of receipts and payments are correct and accurately set out the financial transactions for the period 1st January, 1974 to 31st December, 1974, and fund balances as at 31st December, 1974.

K. SEE, Business Manager, Griffith University.

30th April, 1975.

The books and accounts of Griffith University have been examined for the year ended 31st December, 1974. The foregoing statements of receipts and payments covering General Fund, Capital Fund, Other Funds and Suspense are in agreement with the books and accounts and in my opinion exhibit a true and fair view of the financial transactions of Griffith University for the year ended 31st December, 1974.

A. E. CURTIS, Acting Auditor-General.

SUMMARY OF EXPENDITURE TO 31st DECEMBER, 1974

RECURRENT EXPENDITURE

Expenditure to 31st December, 1973	\$ 765,383
Expenditure, 1974	1,212,636
Expenditure to 31st December, 1974	<u>\$1,978,01</u>

CAPITAL EXPENDITURE

	Land	Planning, Site Surveys, Investigations, Consultancies, &c.	Site Works and Services	Buildings	Equipment	Total
Expenditure to 31st December, 1973	\$ 682,039	\$ 110,037	\$ 588,616	\$ 995,650	\$ 15,131	\$ 2,391,473
Expenditure, 1974	18,487	156,603	3,581,210	159,036	3,915,336
Expenditure to 31st December, 1974	\$682,039	\$128,524	\$745,219	\$4,576,860	\$174,167	\$6,306,809

STATEMENT OF EXPENDITURE FROM CAPITAL FUND FOR THE YEAR ENDED 31st DECEMBER, 1974

1973-75 Triennium

	\$
Humanities	1,073,333
Library and Administration	1,031,242
Science	937,260
Lecture Theatre Block	8,666
Community Services	496,628
Sporting Facilities	34,081
Minor Works
Site Works and Services	156,603
Planning	18,487
Total Building Projects	3,756,300
Equipment	159,036
Repayment of Imprest to Co-ordinator-General's Department	100,000
Total Capital Payments	\$4,015,336

By Authority: S. G. REID, Government Printer, Brisbane